

# Business Unit Standards

TLA / Road Transport / Dispatch

## Loading Vehicles



Please read before commencing loading:

See General Instructions : -Moving the vehicle « TLA/GNR/CG-004 »  
- Parking the vehicle « TLA/GNR/CG-005 »

See Working Procedure: Transport of shell « TLA/GNR/CO-108 »

Define your loading plan bearing in mind the order of delivery and the transporter's capacity.

Distribute the vehicles (heights, lengths) uniformly taking up as little space as possible.



The maximum heights and lengths on departure are the smallest ones for the countries crossed.



Part and full loads which fail to comply with these conditions (height / length) must be reviewed with operations for re-assignment.



If necessary, alter the load being delivered to maintain uniformity with minimum space requirement on the unit.



No loading a defective vehicle (battery, engine, brakes...).

1

2



### Transporter access



- Walk up the end of the access ramps.
- Walk along the middle of the deck only.
- Hold onto the railings or the structural elements (keep hands close) so as to maintain three points of contact while moving.

3



Adjust the peak chocks accordingly for the first vehicle to be loaded.



Reminder: No chock must be placed on the inner side of the wheel / risk of vehicle falling from the peak

4

Introduce the vehicle to be loaded. Remove the aerial, if present.



For vehicles with hydropneumatic suspension refer to the working procedure for the relevant model.

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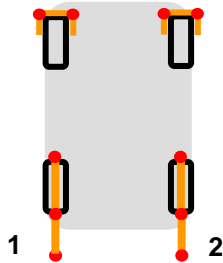


Remove any sharp objects from the deck (chocks, straps, signs) before loading the vehicle onto the peak.



Release the ramps slowly, gently and without any sudden acceleration.  
Avoid letting the clutch slip.

6



Upper deck loading :

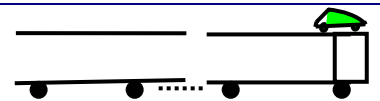
First vehicle on the peak

- Position the vehicle against the chocks.
- Park the vehicle on the truck.



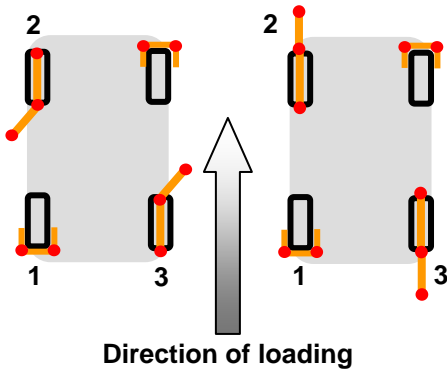
See Operating Method: Parking the vehicles on the truck  
« TLA/TRR/MO-104 »

- Strap vehicle offside (1) and nearside
- The nearside strap (2) must have hemmed ends



After strapping the vehicle, place a chock on the deck, nearside for the next vehicle.

7



Direction of loading

Upper deck loading :

Second and subsequent vehicles:

- Position the vehicle against the chock.
- Park the vehicle on the truck.



See Operating Method: Parking the vehicles on the truck  
« TLA/TRR/MO-104 »

- Chock (1)
- Strap (2)
- Strap (3)



See Operating Method: Chocking and strapping vehicles  
« TLA/TRR/MO-105 »

\*\* When point (2) is inaccessible from the floor, chock (1), strap (3), then strap (2) at the side either from the ground or using the access equipment (ladders) provided on the transporter.

Then position the chock for the next vehicle.



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Climb into the cab to start the engine up again (power take-off)  
Road-side :  
Walk along the nearside to return to the trailer controls.

9



Raise the upper decks to load the lower deck.  
Raise / prepare the well deck on the transporter, if fitted  
Pull the ramps out between the transporter and trailer.



The maximum gap must be no more than 10 cm.

Remain outside the operating area of moving parts.

Switch off the engine and leave it in the **contact position** (2<sup>nd</sup> notch)  
(prevents the suspension from lifting, reduces pollution, saves fuel)

10



Lower deck loading :



- Remove any sharp object from the deck (chocks, straps, signs).
- Position the vehicle.
- Park the vehicle on the truck.



See Operating Method: Parking vehicles on the truck  
« TLA/TRR/MO-104 »

- Chock (1)
- Strap (2)
- Chock (3)
- Strap (4)

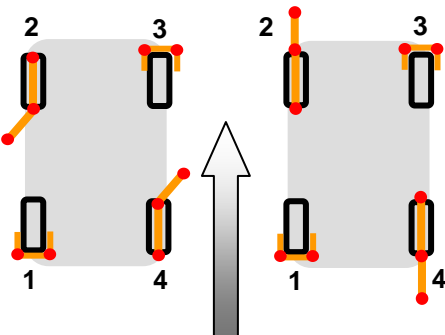


See Operating Method: Chocking and strapping vehicles  
« TLA/TRR/MO-105 »

- Load the vehicles onto the lower deck one after the other.



Release the ramps slowly, gently and without any sudden acceleration. Avoid letting the clutch slip.



Direction of loading

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Put the ramps back.

12



Strap the last vehicle on the roadside.

Then chock/strap the other vehicles returning to the offside

13



In the cab, start the engine up again (power take-off)



14



Chock and strap the vehicles on the nearside moving to the back of the transporter.

In particular, the last vehicle must have a strap with hemmed ends



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**Put the sliding extensions back on the upper deck.**

**Put the manual ramps back between the transporter and trailer.**

**Lower the well deck on the transporter, if fitted**

**Remain outside the operating area of moving parts.**

16

**Adjust the decks.**

(to achieve a linear unit between the transporter and trailer and to minimise the overall space required)

17



**Check that the loading height complies with the maximum authorised gauge of the transit countries (use a measuring rod).**

**Alter the unit if non-compliant.**

18

**Disengage the power take-off and switch the ignition off after 10/15 seconds**